

# What to do if approached by a government agent or law enforcement official

If law enforcement or other federal agents or officers arrive at UConn, contact the UConn Office of the General Counsel (OGC) at 860-486-5796.

After hours, contact OGC by email at [nicole.gelston@uconn.edu](mailto:nicole.gelston@uconn.edu) or UConn Police at 860-486-4800.

- Be polite and professional
- Ask for appropriate identification if not easily recognizable
- Immediately notify the UConn Office of General Counsel (OGC) or UConn Police

Examples of such agencies include:

- Immigration and Customs Enforcement (ICE)
- Federal Bureau of Investigations (FBI)
- United States Attorney's Office (USAO)
- United States Department of Justice (DOJ)
- Other state, local, or federal law enforcement agencies



UConn OGC will ensure a valid search warrant, subpoena, or other enforceable legal document before releasing computers, records, or reports to government agents or law enforcement official unless otherwise required by law.



## Remember FERPA

Don't share personal student information or class schedule until you receive confirmation from OGC or police. OGC will coordinate with departments the provision of any records to government agents or law enforcement officials.



## Be Prepared, Know What to Say

"Please wait here, we have a protocol. I need to call campus police and the Office of the General Counsel."